

SHIVAJI SHIKSHAN SANSTHA, MUMBAI

Science & Commerce College (Night)

(Affiliated to University of Mumbai)

Dr. Ankush Shankar Gawade Marg, Pantnagar, Ghatkopar (E), Mumbai - 400 075.

B.Com.

B.Sc. Computer Science

Fax & Tel. No. : 91-022-25011450

Tel No.: 25011379

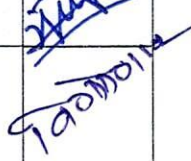
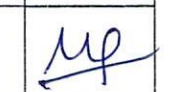
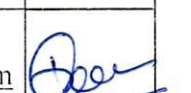
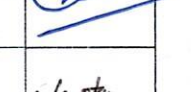
E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:

Date : 27/09/2018

Office Order

As per the Guidelines of NAAC Internal Quality Assurance Cell (IQAC) has been constituted for the academic year 2018-2019 in order to functionalize the Quality Enhancement Initiatives.

Sr.No	Members	Designation	Mobile no.	Email-Id	Sign
01	Mr. Yuvraj Herode	Chairperson	8805383654	yuvrajherode@gmail.com	
02	Mr. Vishnu Gopal Gawade	Member from the Management	9167660049	vishnugopal@gmail.com	
03	Mr. Nandkumar Pundlik Nare	Member from the Management	8424010400	nandkumarnare@gmail.com	
04	Mr. Vikaskumar Mahadeo Phatak	Member from the Management	9869346341	phatakvik64@gmail.com	
05	Mr. Rajendra Vare	IQAC Coordinator	9664554466	rajendravarare@rediffmail.com	
06	Ms. Pooja Rasam	Teacher Representative	9773065557	poojarasam20@gmail.com	
07	Mr. Manohar Pathre	Teacher Representative	8692023334	manoharpathre@gmail.com	
08	Mr. Lalitkumar Chavan	Administrative Officer	9768094538	lalitkumarchavan88@gmail.com	
09	Mr. Chetan Lad	Nominee from Alumni	8879556194	ladchetan.1234@gmail.com	

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Ref. No.:

Date : 27/09/2018

10	Mr. Shrikrishna Chauhan	Nominee from Alumni	8691934943	shrikrishnac@gmail.com	<i>[Signature]</i>
11	Ms. Mrunali Gorule	Nominee from Students	9146109917	mrunaligorule08@gmail.com	<i>[Signature]</i>
12	Mr. Rahul More	Nominee from Students	8767722892	sudhir1978@gmail.com	<i>[Signature]</i>
13	Mr. Kaustubh Phatak	Nominee from Industry	9869481172	kphatak11@gmail.com	<i>[Signature]</i>
14	Dr. Sushil Joshi	Academic Expert	8452899591	sushiljoshi91@gmail.com	<i>[Signature]</i>
15	Prof. K. Venkatramani	Academic Expert	9820310155	kvramani20@gmail.com	<i>[Signature]</i>
16	Mr. Laxmikant Parab	Nominee from Local Society	9869160613	laparab@gmail.com	<i>[Signature]</i>

The committee should conduct meetings as per requirements and record should be maintained accordingly. The entire concern is requested to take the note and act accordingly.

CC: -

1. All the concerned
2. Office copy

[Signature]
Principal

[Signature]
I/C Principal
Shivaji Shikshan Sanstha's
Science & Commerce College (Night)
Dr. Ankush Shankar Gawade Marg,
Pantnagar, Ghatkopar (E), Mumbai- 400 075.



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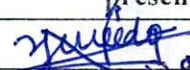
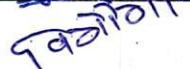
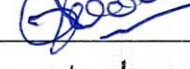
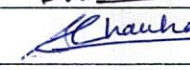
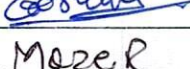
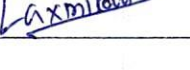
E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:

Date : 28/9/2018

NOTICE FOR 1st IQAC COMMITTEE MEETING FOR A.Y.2018-2019

The meeting of IQAC Committee will be held on the 03rd October, 2018 at 6:30pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

Sr.No	Name of Members	Position in Committee	Signature of member present
01	Mr. Yuvraj Herode	Chairperson	
02	Mr. Vishnu G. Gawade	Member from the Management	
03	Mr. Nandkumar P. Nare	Member from the Management	
04	Mr. Vikaskumar M. Phatak	Member from the Management	
05	Mr. Rajendra Vare	IQAC Coordinator	
06	Ms. Pooja Rasam	Teacher Representative	
07	Mr. Manohar Pathre	Teacher Representative	
08	Mr. Lalitkumar Chavan	Administrative Officer	
09	Mr. Chetan Lad	Nominee from Alumni	
10	Mr. Shrikrishna Chauhan	Nominee from Alumni	
11	Ms. Mrunali Gorule	Nominee from Students	
12	Mr. Rahul More	Nominee from Students	
13	Mr. Kaustubh Phatak	Nominee from Industry	
14	Dr. Sushil Joshi	Academic Expert	
15	Prof. K. Venkatramani	Academic Expert	
16	Mr. Laxmikant Parab	Nominee from Local Society	

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Ref. No.:

Date : 28/09/2018

Agenda for the Meeting

1. Introduction of IQAC members and Welcome address by the Chairperson.
2. Discussion on the objectives set for the IQAC during the academic year and any adjustment or additions to the objectives.
3. Review of the academic calendar of the upcoming year and suggestions for improvements or modifications.
4. Overview of ongoing internal quality assurance initiatives and updates on external accreditation and quality assessment process.
5. Identification and sharing of best practice in teaching and administration and planning for the implementation of new best practice.
6. Identification of training needs of faculty and staff and proposals for workshops, seminars and training programs.
7. Formation of quality enhancement plans based on the AQAR and institutional objectives and assessment of responsibilities and timelines for QEP implementation.



W

I/C Principal

Shivaji Shikshan Sanstha's
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Chairman

for *Phatak*

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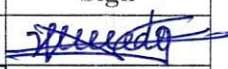
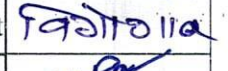
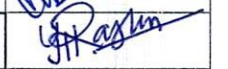
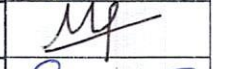
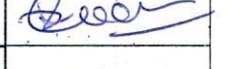
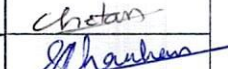
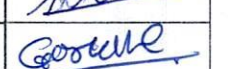
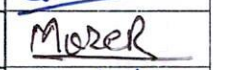
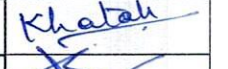
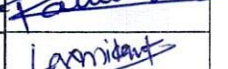
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Date : 4/10/2018

Meeting of IQAC Committee held on the 3rd October 2018 at 6:30pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

The committee chairman occupied the chair and welcomed the members for the IQAC meeting. The following business was transacted in the meeting:

Members present: -

Sr.No	Members	Designation	Sign
01	Mr. Yuvraj Herode	Chairperson	
02	Mr. Vishnu G. Gawade	Member from the Management	
03	Mr. Nandkumar P. Nare	Member from the Management	
04	Mr. Vikaskumar M. Phatak	Member from the Management	
05	Mr. Rajendra Vare	IQAC Coordinator	
06	Ms. Pooja Rasam	Teacher Representative	
07	Mr. Manohar Pathre	Teacher Representative	
08	Mr. Lalitkumar Chavan	Administrative Officer	
09	Mr. Chetan Lad	Nominee from Alumni	
10	Mr. Shrikrishna Chauhan	Nominee from Alumni	
11	Ms. Mrunali Gorule	Nominee from Students	
12	Mr. Rahul More	Nominee from Students	
13	Mr. Kaustubh Phatak	Nominee from Industry	
14	Dr. Sushil Joshi	Academic Expert	
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Ref. No.:

Date : 4/10/2018

Minutes of meeting

1. The Chairperson Mr. Yuvraj Herode, welcomed all members and extended gratitude for their commitment to quality enhancement in higher education.
2. The first agenda item was the introduction of IQAC members. Each member briefly introduced themselves, highlighting their roles and areas of expertise. The Chairperson then delivered a warm welcome address, expressing optimism for a productive academic year ahead. A motion to approve the proposal by Ms. Pooja Rasam and seconded by Mr. Manohar Pathre. The proposal was unanimously approved.
3. Next, the meeting delved into a discussion on the objectives set for the IQAC during the academic year. Members deliberated on any adjustments or additions to ensure the goals aligned with the current institutional priorities. A motion to approve the proposal was proposed by Ms. Pooja Rasam and seconded by Mr. Manohar Pathre. The proposal was unanimously approved.
4. Moving forward, the IQAC reviewed the academic calendar for the upcoming year. Suggestions for improvements or modifications were invited, emphasizing the need for coherence and efficiency in scheduling academic activities. A motion to approve the proposal was proposed by Ms. Pooja Rasam and seconded by Mr. Manohar Pathre. The proposal was unanimously approved.
5. An overview of ongoing internal quality assurance initiatives was presented, and updates on external accreditation and quality assessment processes were discussed. The institution's commitment to maintain high standards in teaching, research, and administration was reaffirmed. A motion to approve the proposal was proposed by Mr. Manohar Pathre and seconded by Ms. Pooja Rasam. The proposal was unanimously approved.
6. The meeting proceeded with the identification and sharing of best practices. Members shared successful approaches in teaching, research and administration, paving the way for planning the implementation of new best practices. A motion to approve the proposal was proposed by Ms. Pooja Rasam and seconded by Mr. Manohar Pathre. The proposal was unanimously approved.
7. Identifying training needs for faculty and staff was the focus of agenda item eight. A proposal for workshops, seminars and training programs was discussed, aligning with the institution's dedication to continuous professional development. A motion to

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Ref. No.:

Date : 4/10/2018

approve the proposal was proposed by Mr. Manohar Pathre and seconded by Ms. Pooja Rasam. The proposal was unanimously approved.

8. The final agenda item involved the formulation of quality enhancement plans based on the AQAR and institutional objectives. Responsibilities and timelines for the implementation of Quality Enhancement Plans (QEP) were assigned, ensuring a systematic approach towards improvement. A motion to approve the proposal was proposed by Ms. Pooja Rasam and seconded by Mr. Manohar Pathre. The proposal was unanimously approved.

VOTE OF THANKS:

Mr. Rajendra Vare, IQAC coordinator concluded the meeting by expressing the gratitude towards all the members for their active participation, valuable guidance and support.



Chairman



T/C Principal

Shivaji Shikshan Sanstha's
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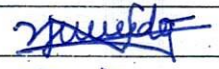
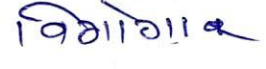
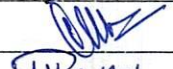
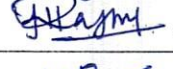
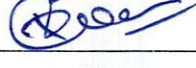
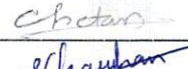
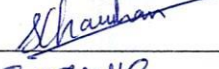
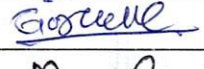
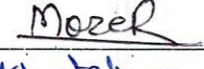
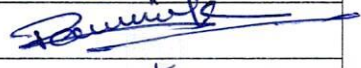
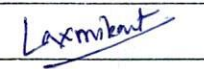
E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:

Date : 16/02/2019

NOTICE FOR 2nd IQAC COMMITTEE MEETING FOR A.Y.2018-2019

The meeting of the IQAC Committee will be held on the 21st February 2019 at 6:30pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

Sr.No	Name of Members	Position in Committee	Signature of member present
01	Mr. Yuvraj Herode	Chairperson	
02	Mr. Vishnu G. Gawade	Member from the Management	
03	Mr. Nandkumar P.Nare	Member from the Management	
04	Mr. Vikaskumar M. Phatak	Member from the Management	
05	Mr. Rajendra Vare	IQAC Coordinator	
06	Ms. Pooja Rasam	Teacher Representative	
07	Mr. Manohar Pathre	Teacher Representative	
08	Mr. Lalitkumar Chavan	Administrative Officer	
09	Mr. Chetan Lad	Nominee from Alumni	
10	Mr. Shrikrishna Chauhan	Nominee from Alumni	
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13	Mr. Kaustubh Phatak	Nominee from Industry	
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Ref. No.:

Date : 16/02/2019

Agenda for the Meeting

1. Greetings and welcome by the Chairperson, Introduction of new members & Overview of the agenda.
2. Brief summary of the key points discussed in the first meeting & Confirmation and approval of the minutes.
3. Status update on action items assigned in the first meetings & Discussion on any challenges faced and strategies for resolution.
4. Presentation of the IQAC objectives for the current academic year & Discussion on the relevance and feasibility of the objectives & Suggestions for modifications or additions.
5. Overview of existing quality assurance mechanisms in the institution, Presentation on any new processes or improvements in place & Feedback and discussion on the effectiveness of current mechanisms.
6. Discussion on organizing workshops or training sessions for faculty and staff, identification of relevant topics and resource persons & Setting tentative dates and planning logistics.
7. Overview of the current status of assessment and accreditation activities & Discussion on any pending requirements or areas of improvement.

Chairman -IQAC Coordinator



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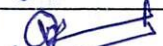
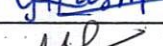
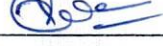
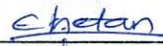
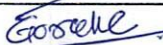
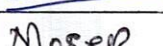
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Date : 22/02/2019

Meeting of IQAC Committee held on the 21st February 2019 at 6:30pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

The committee chairman occupied the chair and welcomed the members for the IQAC meeting. The following business was transacted in the meeting: -

Members present: -

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1	Mr. Yuvraj Herode	Chairperson	
2	Mr. Vishnu G. Gawade	Member from the Management	
3	Mr. Nandkumar P. Nare	Member from the Management	
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6	Ms. Pooja Rasam	Teacher Representative	
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12	Mr. Rahul More	Nominee from Students	
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E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:

Date : 22/02/2019

Minutes of meeting

1. Following the chairperson's cordial welcome, the members were introduced to the group. To help with discussion direction, a summary of the agenda was given.
2. Following a quick summary of the important details, the minutes from the prior meeting were confirmed and accepted by the majority.
3. Every action item from the prior meeting was reviewed, and participants gave updates on their work. The difficulties encountered were discussed, and cooperative approaches to their solution were suggested. Mr. Manohar Pathre moved to approve the proposal, and Ms. Pooja Rasam seconded the motion. Everyone agreed on the proposal.
4. The suggested goals for the current academic year were given by the chairperson. Members had a thorough conversation about the applicability and feasibility of each goal, and their suggestions for additions or modifications were appreciated and noted for future thought. Mr. Manohar Pathre made the first move and Ms. Pooja Rasam seconded the motion to approve the proposal. The plan was accepted by all in favor.
5. A review was conducted of the institution's current quality assurance system. Members were asked to provide feedback after a presentation on new procedures or enhancements. With an emphasis on ongoing improvement, the efficacy of the current mechanism was examined. Ms. Pooja Rasam moved to approve the proposal, and Mr. Manohar Pathre seconded the motion. There was unanimous approval of the proposition.
6. The need for seminars and training sessions was discussed by the members. Potential resource persons were recommended, along with pertinent themes that were recognized. For future preparation, the session's tentative schedule and logistics were laid down. Ms. Pooja Rasam moved to approve the proposal, and Mr. Manohar Pathre seconded the motion. There was unanimous approval of the proposition.
7. It was explained how the accreditation and assessment processes were going at the time. Participants held a conversation about any unmet requirements or areas in need of development. To remedy this issue, action items were created. Mr. Manohar Pathre

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Ref. No.:

Date : 22/02/2019

moved to approve the proposal, and Ms. Pooja Rasam seconded the motion. Everyone agreed on the proposal.

VOTE OF THANKS:

Since there was no other issue to be discussed, the meeting was adjourned. The Convener thanked the Members present in the meeting and for their co-operation for this Academic year.



Chairman -IQAC Coordinator



I/C Principal

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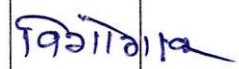
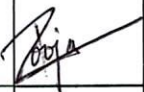
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Ref. No.:

Date : 02/07/2019

Office Order

As per the Guidelines of NAAC **Internal Quality Assurance Cell (IQAC)** has been constituted for the academic year 2019-2020 in order to functionalize the Quality Enhancement Initiatives.

Sr.No	Members	Designation	Mobile no.	Email-Id	Sign
01	Mr. Yuvraj Herode	Chairperson	8805383654	yuvrajherode@gmail.com	
02	Mr. Vishnu Gopal Gawade	Member from the Management	9167660049	vishnugpal@gmail.com	
03	Mr. Nandkumar Pundlik Nare	Member from the Management	8424010400	nandkumarnare@gmail.com	
04	Mr. Vikaskumar Mahadeo Phatak	Member from the Management	9869346341	phatakvik64@gmail.com	
05	Mr. Rajendra Vare	IQAC Coordinator	9664554466	rajendravarare@rediffmail.com	
06	Mr Santosh Shirke	Teacher Representative	9987425348	santosh.shirkepatil@gmail.com	
07	Dr Vijay Herode	Teacher Representative	9370730578	vijayherode2702@gmail.com	
08	Mr. Lalitkumar Chavan	Administrative Officer	9768094538	lalitkumarchavan88@gmail.com	
09	Ms Pooja Bait	Nominee from Alumni	9920920408	poojabait@gmail.com	
10	Mr. Abhishek Pawar	Nominee from Alumni	7506110390	pabhishek20@gmail.com	

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Ref. No.:

Date : 02/07/2019

11	Mr. Manoj Mohite	Nominee from Students	9022737573	manojmnm1234@gmail.com	<i>[Signature]</i>
12	Ms Ritika More	Nominee from Students	8108802585	77.priyanshi.7@gmail.com	<i>[Signature]</i>
13	Mr. Kaustubh Phatak	Nominee from Industry	9869481172	kphatak11@gmail.com	<i>[Signature]</i>
14	Dr. Sushil Joshi	Academic Expert	8452899591	sushiljoshi91@gmail.com	<i>[Signature]</i>
15	Prof. K. Venkatramani	Academic Expert	9820310155	kvramani20@gmail.com	<i>[Signature]</i>
16	Mr. Laxmikant Parab	Nominee from Local Society	9869160613	laparab@gmail.com	<i>[Signature]</i>

The committee should conduct meetings as per requirements and record should be maintained accordingly. The entire concern is requested to take the note and act accordingly.

CC: -

1. All the concerned
2. Office copy



[Signature]
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Pantnagar, Ghatkopar (E), Mumbai- 400 075.

[Signature]
Principal
I/C Principal
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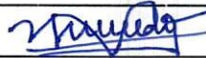
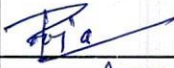
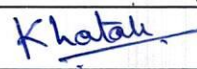
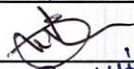
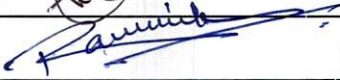
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Ref. No.:

Date : 03/07/2019

NOTICE FOR 1st IQAC COMMITTEE MEETING FOR A.Y.2019-2020

The meeting of the IQAC Committee will be held on 8th July 2019 at 6:30pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

Sr.No	Name of Members	Position in Committee	Signature of member
			present
1	Mr. Yuvraj Herode	Chairperson	
2	Mr. Vishnu G.Gawade	Member from the Management	
3	Mr. Nandkumar P. Nare	Member from the Management	
4	Mr. Vikaskumar M. Phatak	Member from the Management	
5	Mr. Rajendra Vare	IQAC Coordinator	
6	Mr Santosh Shirke	Teacher Representative	
7	Dr Vijay Herode	Teacher Representative	
8	Mr. Lalitkumar Chavan	Administrative Officer	
9	Ms Pooja Bait	Nominee from Alumni	
10	Mr. Abhishek Pawar	Nominee from Alumni	
11	Mr. Manoj Mohite	Nominee from Students	
12	Ms Ritika More	Nominee from Students	
13	Mr. Kaustubh Phatak	Nominee from Industry	
14	Dr. Sushil Joshi	Academic Expert	
15	Prof. K. Venkatramani	Academic Expert	
16	Mr. Laxmikant Parab	Nominee from Local Society	

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Ref. No.:

Date : 03/07/2019

Agenda for the Meeting

1. The chairperson extends a warm greeting and introduces the IQAC members.
2. The most recent IQAC meeting's minutes, as well as the action taken report about the previous meeting's discussion, to be reviewed and approved.
3. To discuss any additions or modifications to the goals that the IQAC set for the academic year.
4. To review the academic calendar of the upcoming year and ideas for improvements and alterations.
5. To describe current internal quality assurance programs and provide information on the external accreditation and quality assessment procedures.
6. To establish plans to implement new best practices as well as the identification and sharing of best practices in teaching and administration.
7. Determine the faculty and staff's training needs and make suggestions for workshops, seminars, and training courses.
8. Creation of quality enhancement plans based on institutional goals and the AQAR, as well as an evaluation of roles and deadlines for the execution of the QEP.



W

I/C Principal

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Prakash

Chairman

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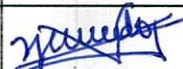
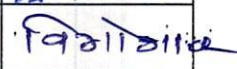
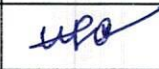
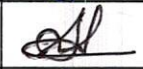
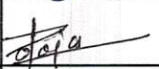
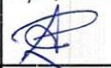
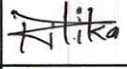
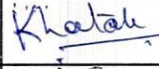
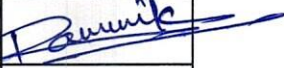
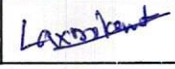
Ref. No.:

Date : 09/07/2019

Meeting of IQAC Committee held on 8th July 2019 at 6:30pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

The committee chairman occupied the chair and welcomed the members for the IQAC meeting.
The following business was transacted in the meeting: -

Members present: -

Sr.No	Members	Designation	Sign
1	Mr. Yuvraj Herode	Chairperson	
2	Mr. Vishnu G.Gawade	Member from the Management	
3	Mr. Nandkumar P. Nare	Member from the Management	
4	Mr. Vikaskumar M. Phatak	Member from the Management	
5	Mr. Rajendra Vare	IQAC Coordinator	
6	Mr Santosh Shirke	Teacher Representative	
7	Dr Vijay Herode	Teacher Representative	
8	Mr. Lalitkumar Chavan	Administrative Officer	
9	Ms Pooja Bait	Nominee from Alumni	
10	Mr. Abhishek Pawar	Nominee from Alumni	
11	Mr. Manoj Mohite	Nominee from Students	
12	Ms Ritika More	Nominee from Students	
13	Mr. Kaustubh Phatak	Nominee from Industry	
14	Dr. Sushil Joshi	Academic Expert	
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16	Mr. Laxmikant Parab	Nominee from Local Society	

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Ref. No.:

Date : 09/07/2019

Minutes of meeting

1. Mr. Yuvraj Herode, the chairperson, greeted each member and expressed appreciation for their dedication to raising the standard of higher education.
2. The introduction of IQAC members was the first topic on the agenda. Each participant gave a brief overview of their responsibilities and areas of expertise during their introduction. After giving a heartfelt welcoming speech, the chairperson expressed hope for a successful academic year to come. Mr. Santosh Shirke made a motion to approve the proposition, which Dr. Vijay Herode seconded. The plan was accepted by all in favour.
3. The second agenda item involved the review and approval of the minutes from the last IQAC meeting. The Action Taken Report on decisions made during the previous meeting was presented, and after discussion, the minutes were duly approved.
4. The group then moved into a discussion of the goals that the IQAC had set for the upcoming academic year. Members discussed any alterations or additions to make sure the objectives matched the institutional priorities as of right now. Dr. Vijay Herode made the idea, and Mr. Santosh Shirke seconded it. The proposition was approved. The plan was accepted by all in favour.
5. The IQAC then turned its attention to the forthcoming year's academic schedule. We encouraged suggestions for enhancements or changes, highlighting the importance of efficiency and coherence in the planning of academic activities. Mr. Santosh Shirke moved to approve the proposal, and Dr. Vijay Herode seconded the motion. There was unanimous approval of the proposition.
6. A summary of current internal quality assurance programs was given, and discussions and updates on the procedures for external accreditation and quality evaluation took place. The organization reiterated its commitment to upholding high standards in administration, research, and teaching. Mr. Santosh Shirke moved to approve the proposal, and Dr. Vijay Herode seconded the motion. The entire majority were in favor of the plan.
7. The best practices were identified and shared throughout the meeting. Members exchanged effective strategies for administration, research, and teaching, opening the door for the development of new best practices. Mr. Santosh Shirke moved to approve the proposal, and Dr. Vijay Herode seconded the motion. The entire majority were in favour of the plan.
8. The main topic of the next agenda was determining the staff and faculty's training needs. A plan for training courses, seminars, and workshops was considered; these fit well with the institution's commitment to ongoing professional development. Mr. Santosh Shirke moved to approve the proposal, and Dr. Vijay Herode seconded the motion. The entire majority were in favour of the plan.
9. The creation of quality improvement plans based on institutional goals and the AQAR was the last item on the agenda. The assigning of responsibilities and deadlines for the

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Ref. No.:

Date : 09/07/2019

execution of Quality Enhancement Plans (QEP) guaranteed a methodical approach to improvement. Dr. Vijay Herode made the idea, and Mr. Santosh Shirke seconded it. The proposition was approved. The entire majority were in favor of the plan.

Vote of thanks:

At the end of the meeting, Mr. Rajendra Vare, the IQAC coordinator, thanked everyone for their helpful advice, support, and active involvement.

Chairman –IQAC Coordinator



I/C Principal

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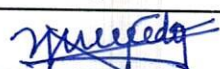
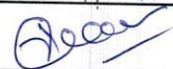
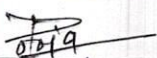
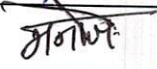
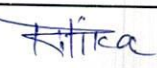
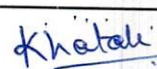
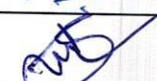
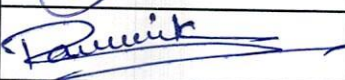
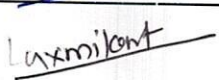
E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:

Date : 04/01/2020

NOTICE FOR 2nd IQAC COMMITTEE MEETING FOR A.Y.2019-2020

The meeting of the IQAC Committee will be held on 10th January 2020 at 8:00pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

Sr.No	Name of Members	Position in Committee	Signature of member present
1	Mr. Yuvraj Herode	Chairperson	
2	Mr. Vishnu G.Gawade	Member from the Management	
3	Mr. Nandkumar P. Nare	Member from the Management	
4	Mr. Vikaskumar M. Phatak	Member from the Management	
5	Mr. Rajendra Vare	IQAC Coordinator	
6	Mr Santosh Shirke	Teacher Representative	
7	Dr Vijay Herode	Teacher Representative	
8	Mr. Lalitkumar Chavan	Administrative Officer	
9	Ms Pooja Bait	Nominee from Alumni	
10	Mr. Abhishek Pawar	Nominee from Alumni	
11	Mr. Manoj Mohite	Nominee from Students	
12	Ms Ritika More	Nominee from Students	
13	Mr. Kaustubh Phatak	Nominee from Industry	
14	Dr. Sushil Joshi	Academic Expert	
15	Prof. K. Venkatramani	Academic Expert	
16	Mr. Laxmikant Parab	Nominee from Local Society	

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Ref. No.:

Date : 04/01/2020

Agenda for the Meeting

1. The Chairperson extends greetings and welcome. Overview of the agenda and introductions of members.
2. Confirmation and approval of the minutes, together with a brief summary of the main topics covered in the previous meeting.
3. A status report on the action items discussed and assigned during the initial sessions, together with a discussion of any obstacles encountered and possible solutions.
4. Outlining the IQAC goals for the current academic year, discussing their applicability and functioning, and offering suggestions for improvements or additions.
5. A summary of the institution's current quality assurance procedures, a presentation of any new procedures or enhancements, and a discussion and feedback session on the efficiency of the current procedures.
6. Choosing pertinent subjects and resource people, setting tentative dates, and making logistical arrangements to be discussed when preparing workshops or training sessions for teachers and staff.
7. A summary of how assessment and accreditation efforts are going right now, together with a discussion of any unmet requirements or potential areas for development.


Chairman -IQAC Coordinator




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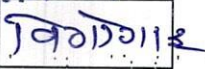
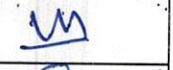
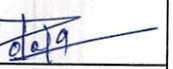
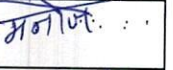
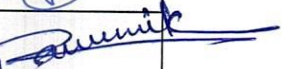
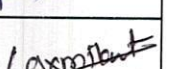
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Date : 11/01/2020

Meeting of IQAC Committee held on 10th January 2020 at 8:00pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

The committee chairman occupied the chair and welcomed the members for the IQAC meeting. The following business was transacted in the meeting: -

Members present: -

Sr.No	Members	Designation	Sign
1	Mr. Yuvraj Herode	Chairperson	
2	Mr. Vishnu G.Gawade	Member from the Management	
3	Mr. Nandkumar P. Nare	Member from the Management	
4	Mr. Vikaskumar M. Phatak	Member from the Management	
5	Mr. Rajendra Vare	IQAC Coordinator	
6	Mr Santosh Shirke	Teacher Representative	
7	Dr Vijay Herode	Teacher Representative	
8	Mr. Lalitkumar Chavan	Administrative Officer	
9	Ms Pooja Bait	Nominee from Alumni	
10	Mr. Abhishek Pawar	Nominee from Alumni	
11	Mr. Manoj Mohite	Nominee from Students	
12	Ms Ritika More	Nominee from Students	
13	Mr. Kaustubh Phatak	Nominee from Industry	
14	Dr. Sushil Joshi	Academic Expert	
15	Prof. K. Venkatramani	Academic Expert	
16	Mr. Laxmikant Parab	Nominee from Local Society	

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Tel No.: 25011379

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Ref. No.:

Minutes of meeting

Date : 11/01/2020

1. The chairperson gave a hearty welcome to everyone in the room before introducing the members. A synopsis of the agenda was supplied to direct the conversation.
2. Following a quick summary of the main points, the minutes from the previous meeting were presented and overwhelmingly confirmed.
3. Every action item from the previous meeting was reviewed, and participants gave updates on their work. The difficulties encountered were discussed, and cooperative approaches to their solution were suggested. Mr. Santosh Shirke made the idea, and Dr. Vijay Herode seconded it. The proposition was approved. The plan was accepted by everybody in favour.
4. The suggested goals for the current academic year were given by the chairperson. Participants had a thorough conversation about the applicability and viability of each goal, and their suggestions for additions or modifications were appreciated and noted for future thought. Dr. Vijay Herode moved to approve the proposal, and Mr. Santosh Shirke seconded the motion. There was unanimous approval of the proposition.
5. A review was conducted of the institution's current quality assurance methods. Members offered feedback after a presentation on new procedures or enhancements. With an emphasis on ongoing development, the efficacy of the current mechanism was examined. Mr. Santosh Shirke moved to approve the proposal, and Dr. Vijay Herode seconded the motion. There was unanimous approval of the proposition.
6. Members discussed the necessity of training sessions and seminars. Potential resource persons were recommended, along with important subjects that were recognised. For future preparation, the session's tentative schedule and logistics were laid down. Dr. Vijay Herode moved to approve the proposal, and Mr. Santosh Shirke seconded the motion. There was unanimous approval of the proposition.
7. There was a presentation on the state of the accreditation and assessment processes. The participants held a conversation regarding any outstanding requirements or areas in need of enhancement. To solve this issue, a set of action items was created. Mr. Santosh Shirke moved to approve the proposal, and Dr. Vijay Herode seconded the motion. The plan was accepted by everybody in favour.

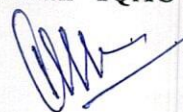
VOTE OF THANKS:

The meeting was adjourned because there was nothing further to discuss. The meeting's convener expressed gratitude to the participants for their attendance and cooperation this academic year.

Chairman -IQAC Coordinator




 I/C Principal
 Shivaji Shikshan Sanstha's
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Ref. No.:

Office Order

Date : 02/09/2020

As per the Guidelines of NAAC Internal Quality Assurance Cell (IQAC) has been constituted Online for the academic year 2020-2021 in order to functionalize the Quality Enhancement Initiatives.

Sr.No	Members	Designation	Mobile no.	Email-Id	Sign
01	Mr. Yuvraj Herode	Chairperson	8805383654	yuvrajherode@gmail.com	P
02	Mr. Vishnu Gopal Gawade	Member from the Management	9167660049	vishnugopal@gmail.com	P
03	Mr. Nandkumar Pundlik Nare	Member from the Management	8424010400	nandkumarnare@gmail.com	P
04	Mr. Vikaskumar Mahadeo Phatak	Member from the Management	9869346341	phatakvik64@gmail.com	P
05	Mr. Rajendra Vare	IQAC Coordinator	9664554466	rajendravarare@rediffmail.com	P
06	Mr Amaresh Patra	Teacher Representative	9867113538	patraamaresh2012@gmail.com	P
07	Mr Alok Singh	Teacher Representative	7208061976	alokshubhsingh@gmail.com	P
08	Mr. Lalitkumar Chavan	Administrative Officer	9768094538	lalitkumarchavan88@gmail.com	P

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Ref. No.:

Date : 02/09/2020

09	Mr. Ganesh Gawade	Nominee from Alumni	9892656601	ganeshkgawde123@gmail.com	P
10	Ms. Krutika Pote	Nominee from Alumni	9082193203	kpote2210@gmail.com	P
11	Mr. Manoj Mohite	Nominee from Students	9022737573	manojmnm1234@gmail.com	P
12	Ms Ritika More	Nominee from Students	8108802585	77.priyanshi.7@gmail.com	P
13	Mr. Kaustubh Phatak	Nominee from Industry	9869481172	kphatak11@gmail.com	P
14	Dr. Sushil Joshi	Academic Expert	8452899591	sushiljoshi91@gmail.com	P
15	Prof. K. Venkatramani	Academic Expert	9820310155	kvramani20@gmail.com	P
16	Mr. Laxmikant Parab	Nominee from Local Society	9869160613	laparab@gmail.com	P

The committee should conduct meetings as per requirements and record should be maintained accordingly. The entire concern is requested to take the note and act accordingly.

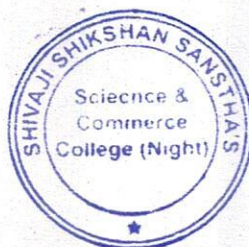
CC: -

1. All the concerned
2. Office copy

W

I/C Principal

Shivaji Shikshan Sanstha's
Science & Commerce College (Night)
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[Signature]

Principal
I/C Principal

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Ref. No.:

Date : 03/09/2020

NOTICE FOR 1st IQAC COMMITTEE ONLINE MEETING FOR A.Y.2020-2021

The Online meeting of the IQAC Committee will be held on the 7th September 2020 at 6:30pm through Zoom platform,

Sr.No	Name of Members	Position in Committee	Signature of member present
1	Mr. Yuvraj Herode	Chairperson	P
2	Mr. Vishnu G. Gawade	Member from the Management	P
3	Mr. Nandkumar P.Nare	Member from the Management	P
4	Mr. Vikaskumar M. Phatak	Member from the Management	P
5	Mr. Rajendra Vare	IQAC Coordinator	P
6	Mr Amaresh Patra	Teacher Representative	P
7	Mr Alok Singh	Teacher Representative	P
8	Mr. Lalitkumar Chavan	Administrative Officer	P
9	Mr. Ganesh Gawade	Nominee from Alumni	P
10	Ms. Krutika Pote	Nominee from Alumni	P
11	Mr. Manoj Mohite	Nominee from Students	P
12	Ms Ritika More	Nominee from Students	P
13	Mr. Kaustubh Phatak	Nominee from Industry	P
14	Dr. Sushil Joshi	Academic Expert	P
15	Prof. K. Venkatramani	Academic Expert	P
16	Mr. Laxmikant Parab	Nominee from Local Society	P

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Tel No.: 25011379

E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:

Date : 03/09/2020

Agenda for the Meeting

1. The Chairperson gives a welcome speech and introduces the IQAC members online.
2. Examining and approving the minutes of the most recent IQAC meeting as well as the action taken report regarding the previous meeting's decisions.
3. To review and discuss the COVID-19 situation and the usage of E-Platforms.
4. A review of the forthcoming year's academic schedule with recommendations for enhancements and changes.
5. A summary of current internal quality assurance projects and the most recent information on the external accreditation and quality evaluation procedures.
6. Finding and disseminating best practices in administration and instruction, as well as organizing the introduction of fresh best practices.
7. Determining the faculty and staff's training needs and making recommendations for workshops, seminars, and training courses.
8. Formation of quality enhancement plans based on the AQAR and institutional objectives and assessment of responsibilities and timelines for QEP implementation.



Chairman -IQAC Coordinator



I/C Principal

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Ref. No.:

Date : 07/09/2020

Online Meeting of IQAC Committee held on the 7th September 2020 at 6:30pm Zoom Platform.

The committee chairman occupied the chair and welcomed the members for the IQAC meeting. The following business was transacted in the meeting: -

Members present: -

Sr.No	Members	Designation	Sign
1	Mr. Yuvraj Herode	Chairperson	P
2	Mr. Vishnu G. Gawade	Member from the Management	P
3	Mr. Nandkumar P. Nare	Member from the Management	P
4	Mr. Vikaskumar M. Phatak	Member from the Management	P
5	Mr. Rajendra Vare	IQAC Coordinator	P
6	Mr Amaresh Patra	Teacher Representative	P
7	Mr Alok Singh	Teacher Representative	P
8	Mr. Lalitkumar Chavan	Administrative Officer	P
9	Mr. Ganesh Gawade	Nominee from Alumni	P
10	Ms. Krutika Pote	Nominee from Alumni	P
11	Mr. Manoj Mohite	Nominee from Students	P
12	Ms Ritika More	Nominee from Students	P
13	Mr. Kaustubh Phatak	Nominee from Industry	P
14	Dr. Sushil Joshi	Academic Expert	P
15	Prof. K. Venkatramani	Academic Expert	P
16	Mr. Laxmikant Parab	Nominee from Local Society	P

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Ref. No.:

Date : 07/09/2020

Minutes of meeting

1. In his welcome address, Mr. Yuvraj Herode, the chairperson, thanked each member present online for their dedication to raising the standard of higher education.
2. IQAC members were introduced as the first item on the agenda. Each participant gave a brief overview of their responsibilities and areas of expertise during their introduction. After extending a hearty greeting, the chairperson expressed hope for an academic year filled with success. Mr. Alok Singh moved to approve the proposition, and Mr. Amaresh Patra seconded it. There was unanimous approval of the proposition.
3. The approval and evaluation of the minutes from the previous IQAC meeting was the subject of the second agenda item. Following the presentation of the Action Taken Report regarding decisions reached at the previous meeting, the minutes were officially approved.
4. The chairperson gave an update on how well the college's online operations were doing in spite of the COVID-19 crisis. The discussion revolved around the continuation of lectures during the lockdown and the platform to be used for online teaching and learning.
5. The IQAC then turned its attention to the forthcoming year's academic calendar. The importance of coherence and efficiency in the scheduling of academic activities was emphasized in the call for suggestions for changes or enhancements. Mr. Alok Singh moved to approve the proposal, and Mr. Amaresh Patra seconded the motion. The plan was accepted by all in favor.
6. Updates on the processes for external certification and quality evaluation were discussed, along with a summary of current internal quality assurance programs. The organization reiterated its commitment to upholding high standards in administration, research, and teaching. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. All votes were in favor of the plan.
7. The best practices were identified and shared throughout the meeting. Members exchanged effective strategies for administration, research, and teaching, opening the door for the development of new best practices. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. All votes were in favor of the plan.
8. The main topic of the next agenda was determining the staff and faculty's training needs. A plan for training courses, seminars, and workshops was considered; these fit well with the institution's commitment to ongoing professional development. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. There was unanimous approval of the proposition.
9. The creation of quality improvement plans based on institutional goals and the AQAR was the last item on the agenda. The assignment of responsibilities and deadlines for

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Ref. No.:

Date : 07/09/2020

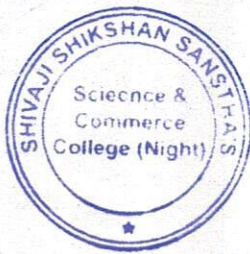
the execution of Quality Enhancement Plans (QEP) guaranteed a methodical approach to improvement. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. All members of the committee agreed on the suggestion.

VOTE OF THANKS:

Adjournment of the meeting was ordered because there was nothing further to discuss. With gratitude for their cooperation this academic year, the convener acknowledged the members present.



Chairman - IQAC Coordinator



I/C Principal

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Ref. No.:

Date : 4/2/2021

NOTICE FOR 2nd IQAC COMMITTEE ONLINE MEETING FOR A.Y.2020-2021

The online meeting of the IQAC Committee will be held on date 8th February 2021 at 8:00pm through the Zoom Platform.

Sr.No	Name of Members	Position in Committee	Signature of member present
1	Mr. Yuvraj Herode	Chairperson	P
2	Mr. Vishnu G.Gawade	Member from the Management	P
3	Mr. Nandkumar P. Nare	Member from the Management	P
4	Mr. Vikaskumar M. Phatak	Member from the Management	P
5	Mr. Rajendra Vare	IQAC Coordinator	P
6	Mr Amaresh Patra	Teacher Representative	P
7	Mr Alok Singh	Teacher Representative	P
8	Mr. Lalitkumar Chavan	Administrative Officer	P
9	Mr. Ganesh Gawade	Nominee from Alumni	P
10	Ms. Krutika Pote	Nominee from Alumni	P
11	Mr. Manoj Mohite	Nominee from Students	P
12	Ms Ritika More	Nominee from Students	P
13	Mr. Kaustubh Phatak	Nominee from Industry	P
14	Dr. Sushil Joshi	Academic Expert	P
15	Prof. K. Venkatramani	Academic Expert	P
16	Mr. Laxmikant Parab	Nominee from Local Society	P

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Tel No.: 25011379

E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:

Date : 4/2/2021

Agenda for the Meeting

1. The Chairperson extends greetings and welcome, introduces the members online, and provides an agenda summary.
2. A brief overview of the main topics covered in the initial meeting, along with confirmation and approval of the minutes.
3. The use of e-platforms and the COVID-19 scenario should be reviewed and discussed.
4. Outlining the IQAC goals for the current academic year, discussing their applicability and functioning, and offering suggestions for improvements or additions.
5. An overview of the institution's current quality assurance procedures, a presentation of any new procedures or enhancements, and a discussion and feedback session on the efficiency of the current procedures.
6. Discuss about planning faculty and staff training sessions or workshops, choosing pertinent subjects and resource people, & deciding on tentative dates and planning the logistics.
7. Examine the present state of assessment and accreditation operations and have a discussion about any pending requirements or potential areas for development.


Chairman -IQAC Coordinator




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Tel No.: 25011379

E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:

Date : 8/2/2021

Online Meeting of IQAC Committee held on the 8th February 2021 at 8:00pm through the zoom app, meeting of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

The committee chairman occupied the chair and welcomed the members for the IQAC meeting. The following business was transacted in the meeting: -

Members present: -

Sr.No	Members	Designation	Sign
1	Mr. Yuvraj Herode	Chairperson	P
2	Mr. Vishnu G. Gawade	Member from the Management	P
3	Mr. Nandkumar P. Nare	Member from the Management	P
4	Mr. Vikaskumar M. Phatak	Member from the Management	P
5	Mr. Rajendra Vare	IQAC Coordinator	P
6	Mr Amaresh Patra	Teacher Representative	P
7	Mr Alok Singh	Teacher Representative	P
8	Mr. Lalitkumar Chavan	Administrative Officer	P
9	Mr. Ganesh Gawade	Nominee from Alumni	P
10	Ms. Krutika Pote	Nominee from Alumni	P
11	Mr. Manoj Mohite	Nominee from Students	P
12	Ms Ritika More	Nominee from Students	P
13	Mr. Kaustubh Phatak	Nominee from Industry	P
14	Dr. Sushil Joshi	Academic Expert	P
15	Prof. K. Venkatramani	Academic Expert	P
16	Mr. Laxmikant Parab	Nominee from Local Society	P

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Ref. No.:

Minutes of meeting

Date : 8/2/2021

1. The meeting began with the chairperson extending a hearty welcome and the members being introduced. To help direct the conversations, a summary of the agenda was given.
2. Following an overview of the key ideas, the minutes from the prior meeting were presented and unanimously confirmed.
3. A report on the online operations of the college in spite of the COVID-19 pandemic was provided by the chairperson. The topics of discussion included the platform to be used for online teaching and learning as well as the continuation of lectures during the lockdown. The same was reviewed in the meeting.
4. For the current academic year, the chairperson outlined the suggested goals. Each objective idea for adjustment or addition was warmly received and marked for future consideration by the members who had a detailed discussion about its applicability and potential. Mr. Amaresh Patra made the first move and Mr. Alok Singh seconded it to approve the idea. All in favor of the proposition.
5. The institution's current quality control systems were examined. Members gave input after a presentation on updated procedures or new ideas. Continuous improvement was the main topic of discussion when evaluating the effectiveness of the current process. Mr. Alok Singh moved to approve the proposal, and Mr. Amaresh Patra seconded the motion. The plan got approval by all in favor.
6. The importance of training sessions and seminars was discussed by the members. Potential experts were proposed along with pertinent issues. The session's tentative schedule and logistics were laid out for future preparation. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. The plan was approved by all in favor.
7. Activities related to accreditation and assessment were given an update. Discussions about any unmet requirements and areas in need of improvement were held by the members. To overcome this issue, a set of action points was designed. Mr. Amaresh Patra introduced the first motion and Mr. Alok Singh seconded it to approve the idea. All in favor of the idea.

VOTE OF THANKS:

The meeting concluded as there was no additional matter to be presented. The meeting's convener acknowledged appreciation to all of the members and their cooperation throughout the academic year.


Chairman -IQAC Coordinator




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Ref. No.:

Date : 24/08/2021

Office Order

As per the Guidelines of NAAC **Internal Quality Assurance Cell (IQAC)** has been constituted Online for the academic year 2021-2022 in order to functionalize the Quality Enhancement Initiatives.

Sr.No	Members	Designation	Mobile no.	Email-Id	Sign
01	Dr. Yuvraj Herode	Chairperson	8805383654	yuvrajherode@gmail.com	P
02	Mr. Vishnu Gopal Gawade	Member from the Management	9167660049	vishnugopal@gmail.com	P
03	Mr. Nandkumar Pundlik Nare	Member from the Management	8424010400	nandkumarnare@gmail.com	P
04	Mr. Vikaskumar Mahadeo Phatak	Member from the Management	9869346341	phatakvik64@gmail.com	P
05	Dr. Rajendra Vare	IQAC Coordinator	9664554466	rajendravarare@rediffmail.com	P
06	Mr Amaresh Patra	Teacher Representative	9867113538	patraamaresh2012@gmail.com	P
07	Mr Alok Singh	Teacher Representative	7208061976	alokshubhsingh@gmail.com	P
08	Mr. Lalitkumar Chavan	Administrative Officer	9768094538	lalitkumarchavan88@gmail.com	P

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Ref. No.:

Date : 24/08/2021

09	Ms. Komal Kharat	Nominee from Alumni	8850859019	kk960477@gmail.com	P
10	Mr. Jitesh Chavan	Nominee from Alumni	9987729066	jiteshchavan1998@gmail.com	P
11	Ms. Ashwini Agre	Nominee from Students	7039876141	agreaashu240@gmail.com	P
12	Mr. Abhishek Hadkar	Nominee from Students	8692812791	shri2hadkar@gmail.com	P
13	Mr. Kaustubh Phatak	Nominee from Industry	9869481172	kphatak11@gmail.com	P
14	Dr. Sushil Joshi	Academic Expert	8452899591	sushiljoshi91@gmail.com	P
15	Prof. K. Venkatramani	Academic Expert	9820310155	kvramani20@gmail.com	P
16	Mr. Laxmikant Parab	Nominee from Local Society	9869160613	laparab@gmail.com	P

The committee should conduct meetings as per requirements and record should be maintained accordingly. The entire concern is requested to take the note and act accordingly.

CC: -

1. All the concerned
2. Office copy

W

I/C Principal

Shivaji Shikshan Sanstha's

Science & Commerce College (Night)

Dr. Ankush Shankar Gawade Marg,
Pantnagar, Ghatkopar (E), Mumbai- 400 075.



[Signature]

Principal

I/C Principal

Shivaji Shikshan Sanstha's

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Tel No.: 25011379

E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:

Date : 25/8/2021

NOTICE FOR 1st IQAC COMMITTEE ONLINE MEETING FOR A.Y.2021-2022

The online meeting of the IQAC Committee will be held on the 30th August 2021 at 8:00pm through Zoom Platform.

Sr.No	Name of Members	Position in Committee	Signature of member present
1	Dr Yuvraj Herode	Chairperson	P
2	Mr. Vishnu G.Gawade	Member from the Management	P
3	Mr. Nandkumar P. Nare	Member from the Management	P
4	Mr. Vikaskumar M. Phatak	Member from the Management	P
5	Dr. Rajendra Vare	IQAC Coordinator	P
6	Mr Amaresh Patra	Teacher Representative	P
7	Mr Alok Singh	Teacher Representative	P
8	Mr. Lalitkumar Chavan	Administrative Officer	P
9	Ms. Komal Kharat	Nominee from Alumni	P
10	Mr. Jitesh Chavan	Nominee from Alumni	P
11	Ms. Ashwini Agre	Nominee from Students	P
12	Mr. Abhishek Hadkar	Nominee from Students	P
13	Mr. Kaustubh Phatak	Nominee from Industry	P
14	Dr. Sushil Joshi	Academic Expert	P
15	Prof. K. Venkatramani	Academic Expert	P
16	Mr. Laxmikant Parab	Nominee from Local Society	P

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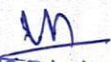
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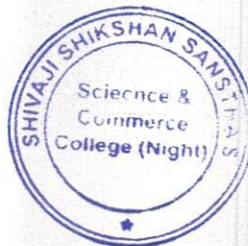
Date : 25/8/2021

Agenda for the Meeting

1. The chairperson extends a warm welcome and introduces each IQAC member online.
2. The minutes of the previous IQAC meeting reviewed and approved, as is the action taken report regarding the previous meeting's discussion.
3. Discuss about the goals the IQAC set for the academic year and any changes or additions to those goals.
4. Review of the academic calendar of the upcoming year and ideas for improvements and changes.
5. An outline of current internal quality assurance projects, together with information on the process of external accreditation and quality assessment.
6. Finding and disseminating best practices in administration and instruction, as well as organizing the introduction of new best practices.
7. Faculty and staff training needs identified, and workshop, seminar, and training program proposals are made.
8. AQAR and institutional objectives used to form quality enhancement plans, and roles and timetables for QEP execution evaluated.


Chairman


I/C Principal
Shivaji Shikshan Sanstha's
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Ref. No.:

Date : 30/8/2021

Online Meeting of IQAC Committee held on the 30th August 2021 at 8:00pm through the Zoom Platform.

The committee chairman occupied the chair and welcomed the members for the IQAC meeting. The following business was transacted in the meeting: -

Members present: -

Sr.No	Members	Designation	Sign
1	Dr Yuvraj Herode	Chairperson	P
2	Mr. Vishnu G.Gawade	Member from the Management	P
3	Mr. Nandkumar P. Nare	Member from the Management	P
4	Mr. Vikaskumar M. Phatak	Member from the Management	P
5	Dr. Rajendra Vare	IQAC Coordinator	P
6	Mr Amaresh Patra	Teacher Representative	P
7	Mr Alok Singh	Teacher Representative	P
8	Mr. Lalitkumar Chavan	Administrative Officer	P
9	Ms. Komal Kharat	Nominee from Alumni	P
10	Mr. Jitesh Chavan	Nominee from Alumni	P
11	Ms. Ashwini Agre	Nominee from Students	P
12	Mr. Abhishek Hadkar	Nominee from Students	P
13	Mr. Kaustubh Phatak	Nominee from Industry	P
14	Dr. Sushil Joshi	Academic Expert	P
15	Prof. K. Venkatramani	Academic Expert	P
16	Mr. Laxmikant Parab	Nominee from Local Society	P

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Ref. No.:

Date : 30/8/2021

Minutes of meeting

1. Mr. Yuvraj Herode, the chairperson, greeted each member and expressed appreciation for their dedication to raising the standard of higher education.
2. The introduction of IQAC members was the first item on the program. Each participant gave a brief overview of their responsibilities and areas of expertise during their introduction. After giving a heartfelt welcoming speech, the chairperson expressed hope for a successful academic year to come. Mr. Alok Singh moved to approve the proposition, and Mr. Amaresh Patra seconded it. All votes were in favor of the plan.
3. Members gave reports on their progress as each of the action items from the last meeting was discussed. topics discussed were related to commencement of lectures during the lockdown and platform to continue to use for online teaching and learning. Issues were raised and cooperative approaches to their settlement were suggested. Mr. Amaresh Patra seconded a move to approve the proposition, which was made by Mr. Alok Singh. There was unanimous approval of the proposition.
4. For the current academic year, the chairperson outlined the suggested goals. Each objective idea for adjustment or addition was warmly received and marked for future consideration by the members who had a detailed discussion about its applicability and feasibility. Mr. Alok Singh made the first move and Mr. Amaresh Patra seconded it, approving the proposition. All in favor of the proposition.
5. After that, the IQAC members reviewed the academic schedule for the following year. The necessity for consistency and effectiveness in the scheduling of academic activities was emphasized in the call for suggestions for changes or revisions. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. The plan was accepted by all in favor.
6. A summary of current internal quality assurance programs was given, and discussions and updates on the procedures for external accreditation and quality evaluation took place. The organization reiterated its commitment to upholding high standards in administration, research, and teaching. Mr. Alok Singh moved to approve the proposal, and Mr. Amaresh Patra seconded the motion. The entire majority were in favor of the plan.
7. The significance of seminars and training sessions was discussed by the members. Potential experts were recommended along with pertinent topics. For future planning,

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Ref. No.:

Date : 30/8/2021

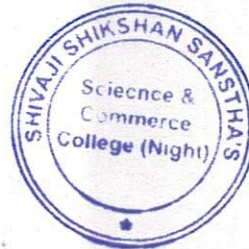
- the session's tentative dates and logistics were laid down. Mr. Amaresh Patra made the move, and Mr. Alok Singh seconded it. The motion was approved. All in favor of the idea were unanimous.
8. The next agenda item focused on identifying training requirements for professors and staff. A proposal for workshops, seminars, and training programs was discussed, which aligned with the institution's commitment to ongoing professional development. Mr. Alok Singh moved to approve the proposal, which was seconded by Mr. Amaresh Patra. The plan received unanimous approval.
 9. The final agenda item was to develop quality enhancement strategies based on AQAR and institutional objectives. Responsibilities and timetables for implementing Quality Enhancement Plans (QEP) were established, ensuring a systematic approach to improvement. Mr. Alok Singh moved to approve the proposal, which was seconded by Mr. Amaresh Patra. The plan received unanimous approval.

Vote of thanks:

At the end of the meeting, Dr. Rajendra Vare, the IQAC coordinator, acknowledged all of the members for their helpful advice, support, and active involvement.


Chairman


I/C Principal
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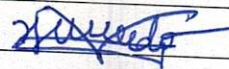
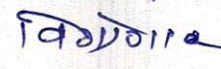
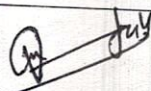
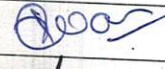
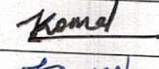
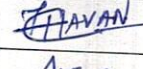
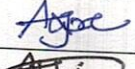
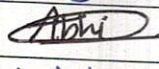
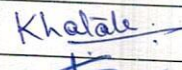
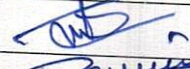
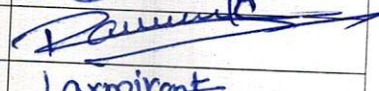
E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:

Date : 20/01/2022

NOTICE FOR 2nd IQAC COMMITTEE MEETING FOR A.Y.2021-2022

The meeting of the IQAC Committee on the 25th January 2022 at 8:00pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

Sr.No	Name of Members	Position in Committee	Signature of member present
1	Dr Yuvraj Herode	Chairperson	
2	Mr. Vishnu G.Gawade	Member from the Management	
3	Mr. Nandkumar P. Nare	Member from the Management	
4	Mr. Vikaskumar M. Phatak	Member from the Management	
5	Dr. Rajendra Vare	IQAC Coordinator	
6	Mr Amaresh Patra	Teacher Representative	
7	Mr Alok Singh	Teacher Representative	
8	Mr. Lalitkumar Chavan	Administrative Officer	
9	Ms. Komal Kharat	Nominee from Alumni	
10	Mr. Jitesh Chavan	Nominee from Alumni	
11	Ms. Ashwini Agre	Nominee from Students	
12	Mr. Abhishek Hadkar	Nominee from Students	
13	Mr. Kaustubh Phatak	Nominee from Industry	
14	Dr. Sushil Joshi	Academic Expert	
15	Prof. K. Venkatramani	Academic Expert	
16	Mr. Laxmikant Parab	Nominee from Local Society	

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Ref. No.:

Date : 20/01/2022

Agenda for the Meeting

1. Chairperson welcomes attendees, introduces new members, and provides an overview of the program.
2. Review significant topics from the first meeting and confirm and approve the minutes.
3. Provide an update on action items allocated in the initial meeting, as well as discuss difficulties and resolution strategies.
4. Present the current academic year's IQAC objectives, discuss their relevance and practicality, and make suggestions for adjustments or additions.
5. Provide an overview of the institution's quality assurance methods, present any new processes or changes, and collect feedback on the effectiveness of current mechanisms.
6. To plan workshops and training sessions for teachers and staff, including identifying suitable topics and resource persons. Plan logistics and provide tentative dates.
7. An overview of the current state of evaluation and accreditation activities Discuss any unmet needs or opportunities for improvement.

M

I/C Principal

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Phatah

Chairman

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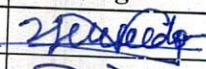
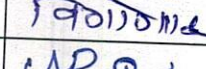
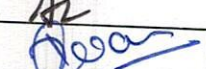
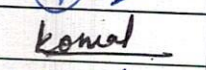
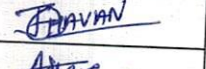
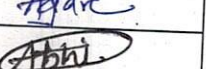
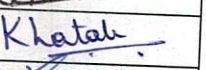
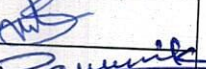
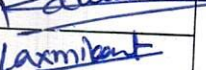
Ref. No.:

Date : 27/01/2022

Meeting of IQAC Committee held on 25th January 2022 at 8:00pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

The committee chairman occupied the chair and welcomed the members for the IQAC meeting. The following business was transacted in the meeting: -

Members present: -

Sr.No	Members	Designation	Sign
1	Dr Yuvraj Herode	Chairperson	
2	Mr. Vishnu G.Gawade	Member from the Management	
3	Mr. Nandkumar P. Nare	Member from the Management	
4	Mr. Vikaskumar M. Phatak	Member from the Management	
5	Dr. Rajendra Vare	IQAC Coordinator	
6	Mr Amaresh Patra	Teacher Representative	
7	Mr Alok Singh	Teacher Representative	
8	Mr. Lalitkumar Chavan	Administrative Officer	
9	Ms. Komal Kharat	Nominee from Alumni	
10	Mr. Jitesh Chavan	Nominee from Alumni	
11	Ms. Ashwini Agre	Nominee from Students	
12	Mr. Abhishek Hadkar	Nominee from Students	
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Tel No.: 25011379

E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:**Minutes of meeting****Date :** 27/01/2022

1. The meeting began with a warm greeting by the chairperson, followed by introductions of the new members. A brief overview of the agenda was handed over to direct the conversation.
2. Following a brief discussion of the main topics the minutes from the prior meeting were presented and unanimously confirmed.
3. Every action objective from the prior meeting was reviewed, and members gave updates on their work. The difficulties encountered were discussed, and cooperative approaches to their solution were suggested. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. The plan was endorsed by all in favor.
4. The suggested goals for the current academic year were given by the chairperson. Members in a thorough discussion of the applicability and practicality of each goal's additions or modifications were encouraged and their suggestions were noted for further thought. Mr. Alok Singh moved to approve the proposal, and Mr. Amaresh Patra seconded the motion. The plan was accepted by all in favor.
5. The institution's current quality control systems were examined. Members gave input after a presentation on updated procedures or new ideas. Continuous improvement was the main topic of discussion when evaluating the effectiveness of the current process. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. The plan was accepted by all in favor.
6. Members discussed the importance of seminars and training sessions. Potential resource persons were proposed along with pertinent issues. The session's tentative schedule and logistics were laid out for future preparation. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. The plan was accepted by all in favor.
7. It was explained how the accreditation and assessment processes were going at the time. Members held a conversation about any pending requirements or areas in need of development. To remedy this issue, action items were created. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. The plan was accepted by all in favor.

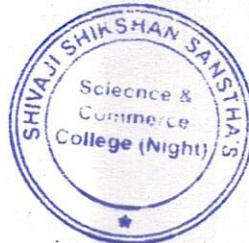
Vote of thanks:

Adjournment of the meeting was ordered because there was nothing further to discuss. The meeting's convener expressed gratitude to those present for their participation and cooperation this academic year.



I/C Principal

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Chairman

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Office Order

Ref. No.:

Date : 27/06/2022

As per the Guidelines of NAAC Internal Quality Assurance Cell (IQAC) has been constituted for the academic year 2022-2023 in order to functionalize the Quality Enhancement Initiatives.

Sr.No	Members	Designation	Mobile no.	Email-Id	Sign
01	Dr. Rambali R. Mourya	Chairperson	9769539813	dr.ramrmaurya@gmail.com	uy
02	Mr. Sharad Rajaram Phatak	Member from the Management	9869268033	sharadphatak2007@gmail.com	Phatak
03	Mr. Nandkumar Pundlik Nare	Member from the Management	8424010400	nandkumarnare@gmail.com	NP
04	Mr. Vikaskumar Mahadeo Phatak	Member from the Management	9869346341	phatakvik64@gmail.com	VK
05	Dr. Rajendra Vare	IQAC Coordinator	9664554466	rajendravarare@rediffmail.com	RV
06	Mr Amaresh Patra	Teacher Representative	9867113538	patraamaresh2012@gmail.com	Patra
07	Mr Alok Singh	Teacher Representative	7208061976	alokshubhsingh@gmail.com	AS
08	Mr. Lalitkumar Chavan	Administrative Officer	9768094538	lalitkumarchavan88@gmail.com	LC
09	Ms. Sanchita Parab	Nominee from Alumni	8169974285	sanchita.parab2406@gmail.com	Parab

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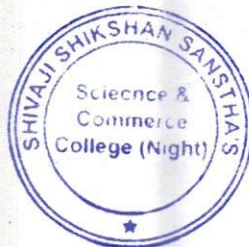
Date : 27/06/2022

10	Mr. Atul Kharat	Nominee from Alumni	962390780	atulkharat2013@gmail.com	<i>Atul</i>
11	Ms. Pooja Sakpal	Nominee from Students	9137375066	poojasakpal454@gmail.com	<i>Pooja</i>
12	Mr. Ritesh Patil	Nominee from Students	9075915792	rp470070@gmail.com	<i>Ritesh</i>
13	Mr. Kaustubh Phatak	Nominee from Industry	9869481172	kphatak11@gmail.com	<i>Phatak</i>
14	Dr. Sushil Joshi	Academic Expert	8452899591	sushiljoshi91@gmail.com	<i>Sushil</i>
15	Prof. K. Venkatramani	Academic Expert	9820310155	kvramani20@gmail.com	<i>Venkatramani</i>
16	Mr. Laxmikant Parab	Nominee from Local Society	9869160613	laparab@gmail.com	<i>Laxmikant</i>

The committee should conduct meetings as per requirements and record should be maintained accordingly. The entire concern is requested to take the note and act accordingly.

CC:-

1. All the concerned
2. Office copy



W

I/C Principal

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W

Principal
I/C Principal

Shivaji Shikshan Sanstha's
Science & Commerce College (Night)
Dr. Ankush Shankar Gawade Marg,
Pantnagar, Ghatkopar (E), Mumbai- 400 075.

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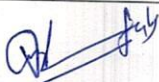
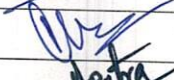
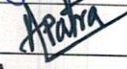
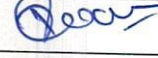
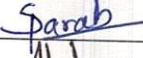
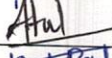
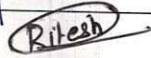
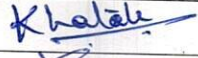
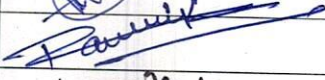
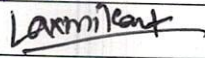
E-mail : shivaji.shikshan.sanstha@gmail.com

Ref. No.:

Date : 29/06/2022

NOTICE FOR 1st IQAC COMMITTEE MEETING FOR A.Y.2022-2023

The meeting of IQAC Committee on 4th July 2022 at 8:00pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

Sr.No	Name of Members	Position in Committee	Signature of member present
1	Dr. Rambali R. Mourya	Chairperson	
2	Mr. Sharad R. Phatak	Member from the Management	
3	Mr. Nandkumar P. Nare	Member from the Management	
4	Mr. Vikaskumar M. Phatak	Member from the Management	
5	Dr. Rajendra Vare	IQAC Coordinator	
6	Mr Amaresh Patra	Teacher Representative	
7	Mr Alok Singh	Teacher Representative	
8	Mr. Lalitkumar Chavan	Administrative Officer	
9	Ms. Sanchita Parab	Nominee from Alumni	
10	Mr. Atul Kharat	Nominee from Alumni	
11	Ms. Pooja Sakpal	Nominee from Students	
12	Mr. Ritesh Patil	Nominee from Students	
13	Mr. Kaustubh Phatak	Nominee from Industry	
14	Dr. Sushil Joshi	Academic Expert	
15	Prof. K. Venkatramani	Academic Expert	
16	Mr. Laxmikant Parab	Nominee from Local Society	

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Ref. No.:

Date : 29/06/2022

Agenda for the Meeting

1. The chairperson extends a warm greeting and introduces the IQAC members.
2. The recent IQAC meeting's minutes, as well as the action taken report about the previous meeting's discussion, are reviewed and approved.
3. Discuss any additions or modifications to the objectives that the IQAC has set for the academic year.
4. Review of the academic calendar of the upcoming year and ideas for improvements and modification.
5. To describe current internal quality assurance programs and provide information on the external accreditation and quality assessment procedures.
6. Best practices in administration and instruction are identified, shared, and plans to be made to introduce new best practices.
7. To determine the staff and faculty's training needs and make suggestions for workshops, seminars, and training courses.
8. To create quality enhancement plans based on institutional goals and the AQAR, as well as evaluate roles and deadlines for the execution of the QEP.


Chairman


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Ref. No.:

Date : 05/07/2022

Meeting of IQAC Committee held on the 4th July 2022 at 8:00pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

The committee chairman occupied the chair and welcomed the members for the IQAC meeting. The following business was transacted in the meeting: -

Members present: -

Sr.No	Members	Designation	Sign
1	Dr. Rambali R. Mourya	Chairperson	W
2	Mr. Sharad R. Phatak	Member from the Management	Sharad
3	Mr. Nandkumar P. Nare	Member from the Management	Nare
4	Mr. Vikaskumar M. Phatak	Member from the Management	Vikaskumar
5	Dr. Rajendra Vare	IQAC Coordinator	Rajendra
6	Mr Amaresh Patra	Teacher Representative	Amaresh
7	Mr Alok Singh	Teacher Representative	Alok
8	Mr. Lalitkumar Chavan	Administrative Officer	Lalitkumar
9	Ms. Sanchita Parab	Nominee from Alumni	Sanchita
10	Mr. Atul Kharat	Nominee from Alumni	Atul
11	Ms. Pooja Sakpal	Nominee from Students	Pooja
12	Mr. Ritesh Patil	Nominee from Students	Ritesh
13	Mr. Kaustubh Phatak	Nominee from Industry	
14	Dr. Sushil Joshi	Academic Expert	Sushil
15	Prof. K. Venkatramani	Academic Expert	Venkatramani
16	Mr. Laxmikant Parab	Nominee from Local Society	Laxmikant

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Ref. No.:

Minutes of meeting

Date : 05/07/2022

1. Dr. Rambali Mourya, Chairperson, welcomed all members and expressed gratitude for their dedication to improving higher education quality.
2. The first agenda item included the introduction of IQAC members. Each member introduced themselves briefly, emphasizing their respective positions and areas of expertise. The Chairperson then gave a cordial welcoming address, expressing hope for a fruitful academic year ahead. Mr. Alok Singh moved to approve the proposition, and Mr. Amaresh Patra seconded it. The plan received unanimous approval.
3. The second agenda involved reviewing and approving the minutes from the previous IQAC meeting. The Action Taken Report on decisions made at the last meeting was delivered, and after discussion, the minutes were accepted.
4. The meeting moved on to examine the IQAC's academic year objectives. Members discussed any changes or additions to ensure that the goals were consistent with the present institutional priorities. Mr. Alok Singh moved to approve the proposal, which was seconded by Mr. Amaresh Patra. The plan received unanimous approval.
5. The IQAC members examined the academic calendar for the next year. Suggestions for enhancements or revisions were requested, with a focus on the importance of coherence and efficiency in academic activity scheduling. Mr. Alok Singh moved to approve the proposal, which was seconded by Mr. Amaresh Patra. The plan received unanimous approval.
6. The presentation included an overview of internal quality assurance measures, as well as updates on external certification and evaluation processes. The institution's commitment to upholding high standards in teaching, research, and administration was reiterated. Mr. Alok Singh moved to approve the proposal, which was seconded by Mr. Amaresh Patra. The plan received unanimous approval.
7. During the meeting, members identified and shared best practices. Members discussed successful ways to teach, research, and administration, setting the path for the planning and implementation of new best practices. Mr. Amaresh Patra moved to approve the proposal, which was seconded by Mr. Alok Singh. The plan received unanimous approval.
8. The next agenda item focused on identifying training requirements for educators and staff. A proposal for workshops, seminars, and training programs was discussed, which aligned with the institution's commitment to ongoing professional development. Mr. Alok Singh moved to approve the proposal, which was seconded by Mr. Amaresh Patra. The plan received unanimous approval.
9. The final agenda was to develop quality enhancement strategies based on AQAR and institutional objectives. Responsibilities and timetables for implementing Quality Enhancement Plans (QEP) were established, ensuring a systematic approach to improvement. Mr. Amaresh Patra moved to approve the proposal, which was seconded by Mr. Alok Singh. The plan received unanimous approval.

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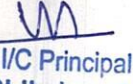
Ref. No.: Vote of thanks:

Date : 05/07/2022

The meeting was adjourned because there was nothing further to discuss. The meeting's presenter expressed gratitude to the participants for their attendance and cooperation this academic year.



Chairman - IQAC Coordinator



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Ref. No.:

Date : 18/11/2022

NOTICE FOR 2nd IQAC COMMITTEE MEETING FOR A.Y.2022-2023

The meeting of the IQAC Committee on the 22nd November 2022 at 8:00pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

Sr.No	Name of Members	Position in Committee	Signature of member present
1	Dr. Rambali R. Mourya	Chairperson	ly
2	Mr. Sharad R. Phatak	Member from the Management	Phatak
3	Mr. Nandkumar P. Nare	Member from the Management	no
4	Mr. Vikaskumar M. Phatak	Member from the Management	Phatak
5	Dr. Rajendra Vare	IQAC Coordinator	Vare
6	Mr Amaresh Patra	Teacher Representative	Patra
7	Mr Alok Singh	Teacher Representative	A
8	Mr. Lalitkumar Chavan	Administrative Officer	Chavan
9	Ms. Sanchita Parab	Nominee from Alumni	Parab
10	Mr. Atul Kharat	Nominee from Alumni	Atul
11	Ms. Pooja Sakpal	Nominee from Students	Sakpal
12	Mr. Ritesh Patil	Nominee from Students	Ritesh
13	Mr. Kaustubh Phatak	Nominee from Industry	Phatak
14	Dr. Sushil Joshi	Academic Expert	Joshi
15	Prof. K. Venkatramani	Academic Expert	Venkatramani
16	Mr. Laxmikant Parab	Nominee from Local Society	Laxmikant

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Ref. No.:

Date : 18/11/2022

Agenda for the Meeting

1. Greetings and welcome, Chairperson, Introduction of new members and overview of the agenda.
2. A brief overview of the important points covered during the first meeting, as well as confirmation and approval of the minutes.
3. Status update on action items allocated in the first sessions, as well as a discussion of any obstacles encountered and resolution strategies.
4. Presentation of the current academic year's IQAC objectives, discussion of their relevance and practicality, and suggestions for adjustments or additions.
5. Provide an overview of the institution's quality assurance measures, introduce new processes or changes, and discuss the effectiveness of current mechanisms.
6. Organizing seminars or training sessions for professors and staff involves identifying suitable topics and resource team members. Set tentative dates and plan logistics.
7. Provide an overview of current assessment and accreditation operations and discuss any outstanding requirements or opportunities for improvement.

Phatak

Chairman

NO

I/C Principal

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Ref. No.:

Date : 23/11/2022

Meeting of IQAC Committee held on 22th November 2022 at 8:00pm in the IQAC room of Shivaji Shikshan Sanstha's Science & Commerce College (Night), Ghatkopar (East).

The committee chairman occupied the chair and welcomed the members for the IQAC meeting. The following business was transacted in the meeting: -

Members present: -

Sr.No	Members	Designation	Sign
1	Dr. Rambali R. Mourya	Chairperson	ly
2	Mr. Sharad R. Phatak	Member from the Management	Sharad
3	Mr. Nandkumar P. Nare	Member from the Management	Nare
4	Mr. Vikaskumar M. Phatak	Member from the Management	Vikaskumar
5	Dr. Rajendra Vare	IQAC Coordinator	Vare
6	Mr Amaresh Patra	Teacher Representative	Patra
7	Mr Alok Singh	Teacher Representative	Alok
8	Mr. Lalitkumar Chavan	Administrative Officer	Chavan
9	Ms. Sanchita Parab	Nominee from Alumni	Parab
10	Mr. Atul Kharat	Nominee from Alumni	Atul
11	Ms. Pooja Sakpal	Nominee from Students	Sakpal
12	Mr. Ritesh Patil	Nominee from Students	Ritesh
13	Mr. Kaustubh Phatak	Nominee from Industry	Phatak
14	Dr. Sushil Joshi	Academic Expert	Joshi
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Minutes of meeting

1. After the chairperson's cordial welcome, the new members were introduced to the members. To help with discussion, an overview of the agenda was given.
2. Following a quick summary of the important details, the minutes from the prior meeting were confirmed and accepted by the overwhelming majority.
3. The members discussed and gave updates on each of the action items from the last meeting. Issues that needed to be resolved were spoken about and cooperative methods were suggested. Mr. Amaresh Patra made the first move and Mr. Alok Singh seconded it to approve the idea. All in favor of the proposition.
4. For the current academic year, the chairperson outlined the suggested goals. Members in a thorough discussion of the applicability and feasibility of each goal's additions or modifications were encouraged and their suggestions were noted for further thought. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. The plan was accepted by all in favor.
5. The institution's current quality control systems were examined. Members gave input after a presentation on updated procedures or new ideas. Continuous improvement was the main topic of discussion when evaluating the effectiveness of the current process. Mr. Amaresh Patra made the idea, and Mr. Alok Singh seconded it. The proposal was approved. The plan was accepted by all in favor.
6. Seminars and training sessions were discussed by the members. Potential resources were recommended, along with pertinent issues. For future preparation, the tentative schedule and logistics of the meeting were described. Mr. Alok Singh made the first move and Mr. Amaresh Patra seconded it, approving the proposition. All in favor of the proposition.

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7. Activities related to accreditation and assessment were given an update. Discussions about any unmet requirements and areas in need of improvement were held by the members. To overcome this issue, a set of action points was designed. Mr. Alok Singh made the first move and Mr. Amaresh Patra seconded it, approving the proposition. All in favor of the proposition.

Vote of thanks:

The meeting was adjourned because there was nothing further to discuss. The Convener expressed gratitude to all of the members and appreciated their cooperation for this academic year.



Chairman - IQAC Coordinator



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